



State of South Dakota  
 Motor Vehicle Division  
 445 E. Capitol Avenue  
 Pierre, SD 57501  
 605-773-3541 <http://dor.sd.gov>

## Special Events Application for Temporary Manufacturer, Customizer, or Dealer Permit

### A Instructions

Complete and submit this application to the South Dakota Motor Vehicle Division along with any applicable fees to the address listed above. All permits are \$500. If purchased prior to the event the permit is \$250.

Note: If you are displaying accessories only, you will not need a permit if the units displaying accessories are plated and titled with state-issued non-dealer plates. If using manufacturer/new (units with a MSO/MCO only) bikes or units, a permit **MUST** be purchased.

If a dealer is found to be in violation of any of the permit provisions, the dealer will be denied any request for a temporary permit for a period of 15 months from the date of the violation.

For additional questions contact dealer licensing by emailing [dealerprogram@state.sd.us](mailto:dealerprogram@state.sd.us).

### B Applicant Information

**Please attach a copy of the license and letter from your state showing you are in good standing with your state.**

Manufacturer, customizer or dealer name: \_\_\_\_\_

DBA (if applicable): \_\_\_\_\_ Dealer Number: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_

State: \_\_\_\_\_ Zip Code: \_\_\_\_\_ Phone #: \_\_\_\_\_

Email: \_\_\_\_\_ FEIN: \_\_\_\_\_

Owner: \_\_\_\_\_ Event Contact Person: \_\_\_\_\_

### C Event Information

Event: \_\_\_\_\_ Booth # and Location: \_\_\_\_\_

Effective Date: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

**Note: The set-up date must be included in the effective date. Dates cannot be less than 3 days or exceed 15 days.**

### D Permit Information

**For all permit types—Only new units not currently franchised in SD may be displayed by an out of state dealer with the exception of trailer dealers. If there are franchised trailers in SD AND you have a letter from ALL SD trailer dealers in the state allowing you to display in SD.**

Motor Vehicle Manufacturer-Display Only      Make of Units: \_\_\_\_\_

Motor Vehicle Customizer-Display Only

Trailer Manufacturer-Display Only

Trailer Dealer-New Trailer-Display Only      Make of Trailer: \_\_\_\_\_

Trailer Dealer-Used Trailer-Sell

Off-Road Vehicle/Motorcycle Dealer-Used-Sell-Units must be 2 model years old AND have 2,500 miles or more

Off-Road Vehicle/Motorcycle Dealer-New-Sell      Make of Units: \_\_\_\_\_

Note: SD off-road dealers—If event is 2 days or less, no permit is required if the event is in an adjoining county.

Out of State Dealer (Classic Vehicle or Classic Motorcycle-vehicle must be at least 20 years old)—AUCTION ONLY

Out of State Boat and Boat Trailer Dealer (New or Used)—Permit fee \$200.

### E Signature

Applicant's Name (Printed): \_\_\_\_\_

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## South Dakota Special Event Permit

Businesses planning to display or sell vehicles at a Special Event in South Dakota are required to obtain a Special Event Permit from the South Dakota Department of Revenue Motor Vehicle Division. This includes temporarily displaying passenger vehicles, motorcycles, off-road vehicles, trailers, campers, boats, or any other type of titled or MSO vehicle.

### **How much does a permit cost?**

- \$500 if purchased during the event.
- \$250 if purchased before the event.

### **Displaying or Selling Motorcycles and Off-road vehicles?**

- South Dakota new or used licensed motorcycle and off-road vehicle dealers may sell or display motorcycles or off-road vehicles at a Special Event without a permit if it is held within the county they are licensed. They must notify the Dealer Licensing Office.
- South Dakota new or used licensed motorcycle and off-road vehicle dealers may display *off-road units only* at a special event 2 days or less without a permit in the State of South Dakota. They must notify the Dealer Licensing Office.
- South Dakota licensed dealers displaying used outside of their county must purchase a permit and the motorcycles or off-road vehicles must be 2 model years old *and* have 2500 miles on the odometer.
- South Dakota licensed dealers may only display new out of county only if it is a manufactured special event in an adjoining county where no other like franchised dealers are *or* if there are no other franchised dealers in the state.
- Out-of-state motorcycle and off-road vehicle dealers must purchase a permit to sell or display new motorcycles or off-road vehicles, only if the make is not currently franchised in South Dakota.
- Out-of-state motorcycle and off-road vehicle dealers must purchase a permit to display or sell used motorcycles or off-road vehicles and the motorcycles or off-road vehicles must be 2 model years old *and* have 2500 miles on the odometer.
- Motorcycle or off-road vehicle manufacturers or customizers must purchase a permit for *display only* of motorcycles or off-road vehicles they build or modify.

### **Displaying or Selling Trailers?**

- Licensed South Dakota trailer dealers may display and sell new and used trailers at any special event in the State of South Dakota without a permit.
- Trailer manufacturers must purchase a permit to display trailers at a Special Event
  - This permit is for display only, sales are not allowed at the event.
- Out-of-state trailer dealers must purchase a permit to display and sell used trailers at a Special Event.
- Out-of-state trailer dealers must purchase a permit to display new trailers only if there are no other like franchised dealers in the state or if they have written permission from *each* franchised dealer of the same make of trailers.

### **Displaying or Selling Cars, Trucks, and RV's?**

- Licensed South Dakota Dealers may sell or display vehicles at a Special Event without a permit if it is held within the county they are licensed. They must notify the Dealer Licensing Office.
- Licensed South Dakota Dealers may sell or display truck tractors or motorhomes outside their county of license under the Temporary Special Events lot definition. No permit is required.
- Licensed South Dakota Dealers may sell and display at a public auction if the vehicle is 20 years old or older without an additional license or permit.
- Motor vehicle customizers must purchase a permit to display cars, trucks, and RV's they build or modify.
  - This permit is for display only. Sales are not allowed at the event.

### **Out-of-State Boat and Boat Trailer Dealers (New or Used)**

- Licensed Dealers may display and sell at a South Dakota event if the event lasts 2 or more days.
  - A dealer must fill out the Special Permits application 5 days prior to the event.
  - The event must be a sponsored event and have at least 3 licensed boat dealers attending and displaying boats.
  - The fee is \$200.00.
- South Dakota licensed dealers are not required to purchase a permit.

### **Out-of-State Dealers**

- To obtain a dealer permit: attach a copy of your out-of-state dealer license and an affidavit stating there are no outstanding dealer violations.
- NOTE: In the event a dealer is found to be in violation of any of the permit provisions, said dealer will be denied any request for a temporary permit for a period of 15 months from the date of the violation.